



CONSTITUTION

1. Name

The Club will be known as Braehead Clan Official Supporters Club (herein after called "the OSC").

2. Objectives

The objectives of the OSC are:

- To promote and support the best interests of Braehead Clan Ice Hockey Team (the Team).
- To support the Team off-ice staff in such manner as may be thought fit.
- To promote and encourage good fellowship between members of the OSC.
- To promote and encourage good fellowship and understanding between the OSC, the Team, and all supporters of the Team.

3. Memberships & Annual Subscriptions:

The OSC shall consist of adult, concession and junior members. There shall be no limit to the number of members.

Adult membership shall be open to any person who supports the Team and is aged 16 or over on the date that the Annual Subscription is due.

Junior membership shall be open to any person who supports the Team and are aged under 16 on the date that the Annual Subscription is due **(refer to rule 7.1 and 7.2).**

Persons who join the Official Supporters Club shall also become a member of the Official Supporters Club Travel Club.

The OSC membership fee shall be determined at the previous year's Annual General Meeting (AGM).

The Management Committee may, by unanimous vote and for good reason, terminate a membership on the grounds of action prejudicial to the interests of the OSC. The notification of suspension must be made in writing, together with details of the member's right to be heard by the Management Committee prior to any final decision. The meeting must be held within 28 days of the issue being raised.

Memberships will run from 01 July until 30 June annually.

4. Powers

The structure of the OSC consists of the Management Committee who will hold regular meetings and controls the activities. These Officers are responsible for monitoring and controlling the financial position of the OSC and its overall policy development.

5. Management

At the Annual General Meeting of the OSC, the members shall elect from amongst themselves, a Chairperson, a Secretary, a Treasurer and a minimum of 7 members who shall hold office from the conclusion of that meeting for a period of 1 year.

All Management Committee members shall retire at the Annual General Meeting of the OSC but shall be eligible for re-election.

Only members of the OSC shall be eligible to serve as Executive Officers or Committee Members.

Executive Officers must not be related or co-habiting.

The Management Committee shall have the powers to co-opt two additional members, as determined by the Committee. Co-optees shall have no voting rights.

The Committee may appoint sub-committees of its own members as deemed necessary to carry out its work. All such sub-committees shall make regular reports on their work to the Committee.

The quorum for general committee meetings is 6 elected members. For other meetings, including AGMs the quorum shall be 15 members.

The Committee shall meet not less than 8 times a year.

Any member may propose a resolution for discussion at a general meeting. To ensure that a resolution is discussed, it should be submitted, in writing to the Secretary, along with the names of the Proposer and Secunder, 14 days prior to the

meeting taking place. Resolutions proposing alterations to the constitution may only be put to the Annual General Meeting (see Section 11).

A Management Committee Member will automatically cease to hold office if:
He/she signs a notice of resignation, which has been accepted by the Management Committee.

He/she is absent (without permission of the Committee) from more than 3 consecutive meetings of the Committee, but only if the Committee resolves to remove him/her from office by way of a resolution passed by majority vote at a committee meeting).

6. Finance

All monies raised by or on behalf of the OSC shall be applied to further the objects of the OSC and for no other purpose.

No member of the Management Committee shall normally be paid fees or receive any remuneration other than reasonable out-of-pocket expenses.

All Committee members and their partners and assistants shall pay at the going rate for all away travel.

All monies not immediately required by the OSC shall be put into the bank account in the name of the OSC.

The funds of the OSC shall be held in a bank account operated by the Management Committee.

The Treasurer shall, on behalf of the Management Committee ensure the:

1. Maintenance of accounting records
2. Preparation of annual statements of account
3. **Independent examination** of the statements of account.

The financial year of the OSC shall run from the 6th April until 5th April.

The accounts shall be examined once a year by an independent examiner and shall be submitted to the directors of Braehead Clan Ice Hockey Club on a monthly basis.

All cheques drawn on the account must be signed by **one signatory** of the Management Committee.

7. Annual Subscriptions

No applications for the remainder of the current season will be taken after 1st February.

The following members may be discounted for membership

7.1 Juniors aged fifteen or less on the date that the Annual subscription becomes due.

7.2 Juniors aged four and under on the date that the annual subscription becomes due.

8. Annual General Meeting

There shall be an Annual General Meeting of the OSC, which will be held no later than 13 months after the date of the previous AGM.

The Management Committee shall call every Annual General Meeting.

The Membership Secretary shall give at least 14 days notice of the Annual General Meeting to all members of the organisation.

All members of the OSC shall be entitled to attend and vote at the meeting.

The Management Committee shall present to each Annual General Meeting the report and accounts of the OSC for the preceding financial year.

9. Procedures at all Meetings

The Secretary or other person specially appointed by the Management Committee shall keep a full record of proceedings at every meeting of the organisation.

10. Dissolution of the OSC

If the Management Committee decided that it is necessary or advisable to dissolve the OSC it shall call a meeting of all the members of the OSC, of which no less than 21 days notice (stating the terms of the resolution to be proposed) shall be given.

If the proposal is confirmed by a two-thirds majority of those present and voting, the Management Committee shall have the power to realise assets held by or on behalf of the OSC. Any assets remaining after satisfaction of any proper debts and liabilities shall be given or transferred to a charitable organisation or institutions having objects similar to the objects of the OSC as the members of the OSC may determine, or failing shall be applied for some other charitable purposes.

A copy of the statement of accounts or the final accounting period must be provided to all OSC members.

11. Alterations to the Constitution

A resolution to alter the constitution shall not be valid unless:

Two thirds of the vote cast in relation to the resolution at a general meeting (whether annual or special) is in favour and provided that notice (setting out the terms of the proposed alteration) shall have been received by the Secretary not less than 21 days before the meeting at which the alteration is to be discussed.

Not less than 14 days notice of a meeting giving written particulars of proposals shall be given to members of the organisation.

This constitution was adopted at a General Meeting on 10th May 2017.

Signed: _____ **Date:** _____

Full Name: _____

Signed: _____ **Date:** _____

Full Name: _____